

Job Specification - Financial Accountant

We are seeking a detail-oriented and forward-thinking Financial Accountant to join our finance team.

Reporting Line

The incumbent will report to the Group Financial Manager.

Main Purpose of the Role

The Financial Accountant will be responsible for managing core accounting functions, preparing financial reports and forecasts, and contributing to strategic financial planning through advanced financial modelling. This role entails leveraging automation tools and AI-driven technologies to enhance efficiency and accuracy in financial operations.

Key Deliverables of the Financial Accountant

1. Coordinate accounting functions and programmes to ensure compliance and accuracy.
2. Prepare detailed financial analyses and reports to support business decision-making.
3. Develop and maintain financial models to forecast revenue, expenditure and cash flow.
4. Assist with preparing and monitoring budgets, ensuring alignment with strategic goals.
5. Maintain and reconcile balance sheet and general ledger accounts.
6. Assist with annual audit preparations and liaise with auditors.
7. Investigate and resolve audit findings, account discrepancies and issues of non-compliance.
8. Assist with the preparation and submission of regulatory and tax returns.
9. Contribute to the development and enhancement of accounting systems, programmes and procedures.
10. Utilize automation tools and AI technologies to streamline accounting processes and improve data accuracy.
11. Identify opportunities for process improvement through digital solutions and implement best practices.
12. Stay current with emerging financial technologies and trends to support innovation within the finance function.
13. Perform other accounting duties and support junior staff as required or assigned.

The Candidate

We seek the following in our desired candidate:

Qualification Requirement

Only qualified Chartered Accountants (“CA” SA) will be considered.

Experience / Background Preference

1. We shall consider newly qualified CA’s as well as those with up to one year of post articles experience.
2. A strong command of English, both written and verbal, is a requirement of the job.

Key Competencies

The successful candidate will need to demonstrate the following:

1. Strong financial accounting skills.
2. Strong interpersonal, verbal and written communication skills.
3. Accuracy and strict attention to detail.
4. Strong tax and balance sheet skills.
5. Proven people management and leadership skills, preferably with people from different cultures and countries.
6. Strong analytical skills, with the ability to assess complex situations and use creativity to solve problems.
7. Established negotiation skills.
8. A self-starter who shows initiative and assumes responsibility for projects.
9. Proven ability to operate independently and exercise significant latitude for independent judgement, discretion and action.
10. Ability to prioritise and handle multiple tasks within strict time frames within a fast-paced environment.
11. High energy levels.
12. Tenacity, resilience and a high degree of perseverance.
13. A strong work ethic.
14. The ability to build strong relationships with team members, company management and clients.
15. A “hands on” approach.

Location

The position is based at our Johannesburg office located at Illovo Edge Office Block, Building 4, 9 Harries Road, Illovo, Sandton.

This is a full-time office-based role 5 days a week.

By nature of the group, travel will be required from any staff member of the company from time to time. Travel in this role will be limited.

Compensation

An annual cost to company remuneration package, which will be commensurate with the technical skills and experience of the successful candidate.

Please forward applications to Tracey Strong: strongt@africanalliance.com

If you do not hear from us within two weeks, please consider your application for this particular vacancy unsuccessful. In this instance, please be assured that we shall retain your application and will be in touch should a suitable opportunity arise in the future.